SCREENING SCHOLARSHIP MEDIA FESTIVAL (SSMF)
2020 SUBMISSION GUIDELINES

Submissions now accepted at www.camrapenn.org/ssmf-submissions
DUE BY NOVEMBER 20, 2019 AT 11:59PM (EST)

We welcome innovative submissions that engage with the theme of "Rupture and Repair." We have five categories for submission:

- *Film* (narrative, documentary, animation, etc.)
- *Audio* (soundscape, podcast, etc.)
- *Performance* (movement-based, theatrical, musical, etc.)
- *Interactive Exhibit or Installation* (anything that needs to be installed in a physical space or interacted with individually -- for example, photography exhibit, VR set-up, graphic novel, physical object)
- *Research Presentation* (~15 minute talk with visual/auditory aids)

Notification of submission decisions will be sent to the primary contact listed for each project by the end of January 2020. We expect that those whose submissions are accepted will plan to attend the festival in Philadelphia in person on March 27-28, 2020.

GUIDELINES FOR ALL SUBMISSIONS

1. SUBMISSION PROCEDURE: Please submit all required materials through the Google Form submission system for your category, which can be found at www.camrapenn.org/ssmf-submissions. If you start a submission in the Google Form system, you will not be able to save your work and return to it later; so please make sure you have all the information and materials described below and in the following pages before you begin filling out the form. If you have questions about categories, required materials, or anything else, please direct them to ssmf@camrapenn.org well before the submission deadline

2. BIOGRAPHICAL INFORMATION: All project/media authors should be listed on the form. Please be sure to provide accurate email addresses for all participants, full names, and affiliated institutions (if applicable).

3. LANGUAGE: Please be aware that submission reviewers and most SSMF attendees are limited to English language fluency.

4. KEYWORDS: You will be asked to provide three keywords to describe your project.

5. RIGHTS & CLEARANCES: All work must be the original submission of the author/maker(s). Because it is not possible for us to review all the rights and clearances for every work we show at SSMF, we take it on good faith that if you choose to share your work at our Festival that you have secured the rights to any proprietary sounds or images, have received consent from all those who appear in your work, and have gone through appropriate institutional processes (i.e. IRB approval) if necessary.

6. TOTAL SUBMISSIONS: Each submitter will be allowed to submit up to two pieces total (across all categories) to this year's festival, including group and individual submissions.

7. DEADLINE: Submissions are due by 11:59PM EST on Wednesday, November 20th, 2019.

See following pages for additional guidelines for each submission category.

ADDITIONAL SUBMISSION GUIDELINES BY MEDIA TYPE

FILM

In addition to the above, please be prepared with the following information before submitting:

1. MEDIA INFORMATION: Each piece submitted should have a title, short description (100 words or less), and a paragraph addressing the relevance of the piece to the theme of Rupture and Repair (250 words or less).

2. MEDIA ACCESS: A URL with related password information should be provided. (If you are not able to host your film online, you can share a link via Dropbox/Google Drive by emailing SSMF@camrapenn.org and include your name and project title in the email. If you need an alternative submission process for your project, please email us well before the submission deadline.)

3. LENGTH: Please provide a final runtime for your film. Contact us at SSMF@camrapenn.org before submitting if your film is longer than 60 minutes.

4. COMPLETION: Is this a work in progress or a completed project? If you are still making final edits to your project, please describe what remains to be done and when it will be completed. We cannot accept a trailer in lieu of a final film.
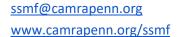
AUDIO

In addition to the above, please be prepared with the following information before submitting:

1. MEDIA INFORMATION: Each piece submitted should have a title, short description (100 words or less), and a paragraph addressing the relevance of the piece to the theme of Rupture and Repair (250 words or less).

2. MEDIA ACCESS: A URL with related password information, and the length of your piece should be provided. (If you are not able to host your audio piece online, you can share a link via Dropbox/Google Drive by emailing SSMF@camrapenn.org and include your name and project title in the email. If you need an alternative submission process for your project, please email us well before the submission deadline.)

3. TECHNOLOGY: What technology is needed to present your submission? What technology do you need us to provide? Here you can reflect on whether you think your work would be best presented or "screened" in a panel setting or as an installation that SSMF guests can interact with individually.

PERFORMANCE

In addition to the above, please be prepared with the following information before submitting:

1. PERFORMANCE INFORMATION: Each piece submitted should have a title, short description (100 words or less), and a paragraph addressing the relevance of the piece to the theme of Rupture and Repair (250 words or less).

2. DETAILED DESCRIPTION: Detailed description of performance (up to 500 words long).

3. MEDIA INCLUDED: What, if any, kind of media will be included in your performance?

4. EXAMPLES OF PAST PERFORMANCES: If available, please provide a link to video, audio, or other media that may provide an example of the performance (and password information, if applicable).

5: SPACE, MATERIALS, TECHNOLOGY NEEDED: What types of space(s), materials, and technology(ies) does the performance require? Will you need SSMF to provide any specific materials or technology(ies) for your performance?

INTERACTIVE EXHIBIT OR INSTALLATION

In addition to the above, please be prepared with the following information before submitting:

1. PROJECT INFORMATION: Each piece submitted should have a title, short description (100 words or less), and a paragraph addressing the relevance of the piece to the theme of Rupture and Repair (250 words or less).

2. DETAILED DESCRIPTION: Detailed description of project (up to 500 words long).

3. MEDIA ACCESS: If applicable, please provide a URL with related password information for any video, audio, or other media related to your project. (If you are not able to host your media online, you can share a link via Dropbox/Google Drive by emailing SSMF@camrapenn.org and include your name and project title in the email. If you need an alternative submission process for your work, please email us well before the submission deadline.)

4. SPECIFICATIONS: What are the physical specifications or needs for your project? (What are the dimensions of your project, if applicable? What space do you require? Do you need access to power or other technology, such as an internet connection? Does your project require a computer, tablet, speakers, or headphones? Do you need tables, pedestals, or other display furniture?) Please also indicate what materials you would bring and what you would need SSMF to provide.

RESEARCH PRESENTATION

In addition to the above, please be prepared with the following information before submitting:

1. PROJECT/PAPER INFORMATION: Each project/paper should have a title, short project/paper description (100 words or less), and a paragraph addressing the relevance of the piece to the theme of Rupture and Repair (250 words or less). If you would like to submit an entire panel with several collaborators, please email us at SSMF@camrapenn.org well before the submission deadline.

2. ABSTRACT: Provide a project/paper abstract of up to 500 words.

3. MEDIA: What kind of media, if any, will be included in your presentation?

4. TECHNOLOGY: What technology is needed to present your submission? What technology do you need us to provide? (Every room is equipped with a project, screen, and speakers.)